



Law Office “Health” Check

Name (Optional): _____
 Title (Optional): _____

	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree
1. Employee morale is good.					
2. Employee morale needs improvement.					
3. There is a strong sense of team spirit among all firm employees.					
4. The different attorneys and legal support staff pretty much stick to themselves without a lot of work-related interaction between them.					
5. Any co-worker would help me out in a pinch if I requested assistance.					
6. If I were absent, no one would know how to do my job.					
7. The people within my office work very well together.					
8. The people within my office could benefit from a team building workshop.					
9. The law firm provides adequate equipment, software, other “tools” and training to get one’s job done well.					
10. The law firm provides continuing education opportunities for all attorneys.					
11. The law firm provides continuing education opportunities for all support staff.					
12. I receive feedback regarding my work performance at least once a year.					
13. The feedback I receive regarding my work performance is thorough and helpful.					
14. Employees would benefit if they received more frequent feedback.					
15. Employees are given confidential, non-threatening options for reporting sensitive work-related problems.					
16. All employees are given a chance to offer their input, comments and suggestions confidentially and without fear of retaliation.					
17. There are adequate opportunities for all employees to meet and talk with the attorneys.					
18. My workload is manageable most days.					



19. My workload is consistently too heavy.					
20. Work assignments and responsibilities seem to be appropriately distributed among employees.					
21. In relation to my work responsibilities, my salary and benefits are satisfactory.					
22. I am underpaid.					
23. Work above and beyond the call of duty is appreciated and recognized.					
24. I feel out of control regarding my workload and how to get it all done (i.e., I am time challenged!).					
25. My work day involves a great deal of stress.					
26. There are too many telephone interruptions each day.					
27. Considering all the demands put on me each day, I manage my time and stress quite well.					
28. My work quality and productivity would greatly benefit if I could work at least a half-day each week without any interruptions.					
29. The law firm provides ample opportunities for staff to get together socially (i.e., firm lunches or dinners, other social activities, etc.).					
30. Although no job's perfect, I believe in the firm's mission and highly value my work (most days, that is!).					
31. I'm sure glad this is the last question of this office "health" check!					

Additional Comments:
