E-Filing Checklist

Check the relevant portions of Florida's Civil Procedure. (1.080:30-31)

- If you haven't done so already, visit our E-Filing Resources for Florida Lawyers page.
- Determine which E-Filing portal is being used based on court.
    - Determine the E-Filing protocol for that court.
    - Check the court's website for current information.
    - Check individual judges for variations in protocol.

- To file a case electronically you'll need:
    - To register with the appropriate E-Filing Portal.
    - Have files appropriately formatted.
    - Make sure all metadata is stripped from E-Filed documents
    - Know the court where the case is pending.
    - You should know filing deadlines.
    - Consider how long it will take to file and be confirmed as received.

- For more information always check the court's website.

There are excellent training videos **here**.

E-Filing Support

To request e-filing support, please email support@myflcourtaccess.com or call (850) 577-4609 and leave a message.